

OCPAS Register of Gifts and Hospitality

Date	Description of gift, hospitality favour or other item or benefit offered	Total Notional value (if applicable)	Name of person or organisation offering item or hospitality	Name of person or persons to whom offered	Was item accepted (Yes / No)?	If accepted, please give justification
28/10/2005	Dinner for the President of Malawi	£30	First Minister	Commissioner	Yes	Important that OCPAS represented at an event used to outline structure of government in Scotland
21/12/2005	Four pocket diaries (one for each staff member)	£8	Selma Rahman (OCPAS Assessor)	All OCPAS staff	Yes	Item of negligible value offered at a drop in day for all Assessors and SEPAT
21/12/2005	One bottle champagne	£18	Selma Rahman (OCPAS Assessor)	All OCPAS staff	Yes	Item of negligible value offered at a drop in day for all Assessors and SEPAT
21/12/2005	One box sweets	£2	Paul Matheson (OCPAS Assessor)	All OCPAS staff	Yes	Item of negligible value offered at a drop in day for all Assessors and SEPAT
13/01/2006	Attendance at ballet	£25	Shepherd+Wedderburn	Commissioner	Yes	Hospitality of negligible value already refused on several occasions. Accepted in order not to offend.
27/03/2006	Private view at Scottish National Portrait Gallery	£8	Shepherd+Wedderburn	All OCPAS staff	No	
28/03/2006	Jo Malone evening	£30	Shepherd+Wedderburn	Commissioner, C Pringle, K Elder	No	
03/08/2006	Private view of Van Gogh exhibition at Dean Gallery (Champagne and canapes)	£25	DLA Piper (Lawyers)	Commissioner, passed to K Elder	Yes	Hospitality of negligible value and used to network with new legal firm
12/12/2006	One bottle champagne	£20	Jinny Hutchison (OCPAS Assessor)	All OCPAS staff	Yes	Item of negligible value offered as thank you for welcome to new organisation
05/06/2007	Attendance at art exhibition - fund-raising for St Columba's Hospice	£15	Morton Fraser (KC Personal Legal Firm)	Commissioner, on annual leave passed to K Elder	Yes	Hospitality of negligible value and used to network

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06/09/2007	1 brooch, 2 X Scented Candles, 3 SWC lapel badges	£40	Scottish Women's Convention	Commissioner / I Bruce / Jan Polley	Yes	Items of negligible value presented at a conference - Commissioner gave a keynote speech / I Bruce ran three workshops and provided time and resources for others. Jan Polley ran three workshops.
06/09/2007	CBI dinner	£50?	Caroline Donaldson, Director, Kynesis (second invitation was received from Royal Mail)	Commissioner	Yes	Opportunity to network and raise profile of the work of the office
20/12/2007	Bottle of champagne	£20	Jinny Hutchison (OCPAS Assessor)	All OCPAS staff	Yes	Item of negligible value offered as thank you for support during year
07/05/2008	Small, framed Chinese figures	Less than £5	Delegation from Ministry of Personnel, China	Karen Elder, Business Manager	Yes	OCPAS organised an event at the Scottish Parliament consisting of seminar on public appointments in Scotland, tour of Parliament and lunch. This was small token of thanks.
07/05/2008	Embroidered bag	Less than £10	Delegation from Ministry of Personnel, China	Commissioner	Yes	OCPAS organised an event at the Scottish Parliament consisting of seminar on public appointments in Scotland, tour of Parliament and lunch. This was small token of thanks.
20/08/2008	Lunch and event at Book Festival	£9 for event and £15 for buffet lunch	Aeolus	Commissioner	Yes	KC been invited to join Aeolus Group. KC used event to meet other members and raise profile of OCPAS and public appointments.
10/12/2008	Presiding Officer, Scottish Parliament and Scottish Human Rights Commission- Reception	c£20	Presiding Officer, Scottish Parliament and Scottish Human Rights Commission	Commissioner	No	
11/12/2008	Attendance at Christmas drinks reception	£15	Shaw Marketing and Design	Karen Elder, Business Manager	Yes	Hospitality of negligible value and used to network

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16/12/2008	Bottle of champagne	£20	Jinny Hutchison (OCPAS Assessor)	All OCPAS staff	Yes	Item of negligible value offered as thank you for support during year
16/12/2008	Box of chocolates	£15	Tom Cairns (OCPAS Assessor)	All OCPAS staff	Yes	Item of negligible value offered as thank you for support during year
18/12/2008	Invitation to reception	c£20	Scotland Office - Rt Hon Jim Murphy MP and Ann McKechin MP	Commissioner	No	
22/01/2009	Attendance at drinks reception	£15	Studio LR	Karen Elder, Business Manager	Yes	Hospitality of negligible value and used to network
19/02/2009	Institute of Directors - dinner for Women into the Boardroom initiative	c£30	Institute of Directors	Commissioner	Yes	Dovetails with work of Diversity Delivers strategy
25/03/2009	Invitation to opening of Edinburgh office	c£20	CEMVO	Commissioner	No	
25/03/2009	Invitation to launch of Interconnect - new support group for women students in science, engineering and technology	c£15	Scottish Resource Centre for Women in Science, Engineering and Technology	Karen Elder, Business Manager	Yes	Hospitality of negligible value and used to build relationship before working on a series of joint seminars
12/05/2009	Panel Discussion on board ethics	c£45 (Total)	Hudsons	OCPAS team	Yes	Discussion relevant to OCPAS work.
13/05/2009	Lunch at New Club	c£15	Chair, Local Government Boundary Commission	Commissioner	Yes	To discuss appointments process with Chair
26/05/2009	Evening drinks at Lyon & Turnbull	c£10	Arts & Business Scotland	Commissioner	Yes	Hospitality of negligible value and used to network
11/06/2009	Invitation to Scottish Pakistan Society dinner	c£35	Scottish Pakistan Society	Commissioner	No	
23/06/2009	Invitation to launch of new ESF project	c£20	Scottish Resource Centre for Women in Science, Engineering and Technology	Commissioner	No	
24/06/2009	Lunch following new SPSO appointment	c£20	Jim Martin, SPSO	Commissioner	Yes	Met to discuss roles and activities following Jim's appointment as SPSO
25/08/2009	Two tickets to Il Ritorno d'Ulisse in patria, King's Theatre. Tickets sponsored by Standard Life. Event at King's Theatre, Edinburgh	£70?	Arts & Business Scotland	Commissioner	No	

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01/10/2009	Invitation to awards ceremony	c£35	Arts & Business Scotland	Commissioner	No	
08/10/2009	Discussion event on private vs public sector leadership	c£15	Hudsons	Commissioner, passed to I Bruce	Yes	Discussion relevant to OCPAS work.
05/11/2009	Lunch	c£18	Jim Dyer, Scottish Parliamentary Standards Commissioner	Commissioner	Yes	Met to discuss activity common to two office-holders
19/11/2009	Lunch	c£20	Karen Scott, Hudsons	Commissioner	Yes	Lunch offered as thank you for acting as mentor in programme Hudson's running
09/12/2009	Bunch of flowers	£20	Scottish Resource Centre for Women in Science, Engineering and Technology	Karen Elder, Business Manager	Yes	KE taking part in 6 WSET seminars - giving talk and arranging board member & OA
16/12/2009	Bottle of champagne	£20	Jinny Hutchison (OCPAS Assessor)	All OCPAS staff	Yes	Item of negligible value offered as thank you for support during year
17/12/2009	Box of chocolates and biscuits	£15	Tom Cairns (OCPAS Assessor)	All OCPAS staff	Yes	Item of negligible value offered as thank you for support during year
08/03/2010	Lunch	c£20	Jinny Hutchison (OCPAS Assessor)	Karen Elder, Business Manager	Yes	Invitation to lunch to discuss KE holiday experience